



33nd UNOG Staff Coordinating Council
33^e Conseil de coordination du personnel de l'ONUG

Le Bureau executive ≡ The Executive Bureau

Minutes of the 2nd meeting

held on Friday 6 March 2015, at 1:00 p.m.

Members of the Executive Bureau	BALY, Mohamed Chiraz	Present
	DOUMBOUYA-FODE, Mohamed	Absent
	GAZIYEV, Jamshid	Present
	NWABUOGU, Gloria	Present
	PECK ARIF, Catherine	Present
	RICHARDS, Ian	Present
	STANOVIC, Marko	Present
President of the Council	CHAOUI, Prisca	Present
Vice-president of the Council	JAMES, Elizabeth	Absent

Beginning of the meeting at 1:00 p.m.

Point 1 Adoption of the agenda

The agenda was adopted unanimously with changes as reflected below.

Point 2 Adoption of the minutes of the 1st meeting

The minutes were adopted without changes as reflected in the Council's records.

Point 3 Council work plan

A brief discussion was held on the contents of the work plan. PC highlighted the importance of reporting to staff on the implementation of the work plan. The EB agreed to recommend to the Council the adoption of the work plan.

Point 4 Council budget

CPA recalled how the budgetary year of the Council, which runs parallel to the yearly period of each elected Council (March-February) is not aligned with the statutory financial year of the Council which runs from 1 December to 30 November. The EB was briefed on the difficulties such misalignment brings about for bookkeeping purposes and previous audit comments suggesting that is corrected. In order to accomplish this a plan was presented before the EB to approve a transitional budget from 1 March to 30 November 2015, so that starting 1 December 2015 the Council may approve a yearly budget which will therefore be in line with the statutory financial year of the Council. Such yearly budget may be amendable by any Council in office, current or future, at any time.

The EB held a discussion on the above proposal and the different allocations in the provisional budget, and it was clarified that the amounts set therein have been quantified pro-rata for the 9 months it covers. It was also noted that thanks to the bookkeeping software currently in place the bank charges have significantly dropped.

The EB agreed to recommend to the Council the adoption of the provisional budget until 30 November 2015, with the view of adopting a yearly budget starting 1 December 2015.

Point 5 Upcoming meetings

IR informed the EB of two upcoming meetings. In this regard the EB discussed on representation and experience in order to nominate the participants.

(1) SMC. Bonn, Germany. 15-20 April 2015. The Administration will cover the travel and DSA costs of two participants from the Council. IR proposed to nominate Mr. Jamshid Gaziyeu due to his experience in legal issues, and himself in his position as Vice-President of SMC. IR suggested to the EB to include Ms. Gloria Nwabuogu in the delegation given her legal experience, given the highly legal nature of the upcoming SMC discussions, with the Council covering her travel and DSA costs. The EB agreed to the above nominations.

(2) CCISUA General Assembly. Bangkok, Thailand. 29 June to 1 July 2015. IR proposed to assemble a 3-member delegation to be selected based on the incumbent's experience with issues to be discussed at the assembly, plus himself as he is currently the President of CCISUA. The nominations are Mr. Mohamed Chiraz Baly given his experience as former General Secretary of CCISUA, Ms. Elizabeth James given her experience and relations with other unions, and Mr. Jamshid Gaziyeu given his legal experience in the issues to be discussed at the assembly. The EB agreed to the above nominations.

Point 6 JNC

EB members were encouraged to submit their suggestions on items to discuss at a future JNC. A Google document will be circulated for ideas.

Point 7 Nomination to the Finance Commission

As per Annex II, Article 1.1 of the Council statutes, accepting the nomination of IR, the EB agreed to appoint Ms. Catherine Peck Arif as member of the Finance Commission given her experience.

Point 8 GS survey nominations

The EB discussed about the upcoming training on the methodology and implementation of the upcoming Geneva GS survey, for which the Council is requested to nominate two participants. Recognizing the technical difficulties, the EB agreed to nominate Ms. Catherine Peck Arif and Mr. Mohamed Chiraz Baly.

Point 9 Planning of the 2nd Council meeting

The EB agreed to call for a Council plenary meeting on 13 March 2015 at 1:00 pm. Agenda items to include are: Finance Commission nominations, Council work plan, Council budget, upcoming meetings, bicycle rental, update on WIPO.

Point 10 Bicycle rental on the Place des Nations

The EB was briefed on a bicycle rental to be installed on the Place des Nations for several months, whose costs need to be covered by various UN entities, one of which being UNOG Administration. The latter has asked the Council to contribute with a third of their share of said costs amounting to CHF 2'000, where the MEC has already accepted to finance one third. The EB agreed to recommend to the Council to approve said expense, as it goes in benefit of staff.

Point 11 WIPO issues

IR briefed the EB on recent WIPO staff-management-related issues.

Point 12 Any other business

- PC briefed the Council on offers currently being negotiated with service providers in benefit of staff. The Council website is to be updated accordingly.
- Ideas for lunchtime concerts were brainstormed.
- A request for financial support from the Cycling Club was presented to the EB. Following an analysis of the submission, the EB decided to request the following items from the Cycling Club before considering the request further: (a) an explanation of how the Council's 2014 contribution was used; (b) a detailed explanation of what the current request is intended to; and (c) the audit of the Club's accounts.

End of the meeting at 2:15 p.m.