



## **42<sup>nd</sup> Staff Union Council 2024-2025**

**Ref. SU-42-EB-12**

### **Executive Bureau Minutes of the 12<sup>th</sup> meeting**

Held on 29 July 2024 at 1.30 p.m.  
via MS Teams

*Adopted on 15 August 2024*

#### **Members of the Executive Bureau:**

ABDELLAOUI Naima	<i>Present</i>	LEWIS-LETTINGTON Nicole	<i>Absent</i>
DUPARC Philippe	<i>Present</i>	MARTINEZ Begoña	<i>Absent</i>
JACQUIOT Cédric	<i>Present</i>	PUHALOVIĆ Janet	<i>Present</i>
JOHNSON Laura	<i>Present</i>		

#### **President of the UNOG SU:**

RICHARDS Ian *Present*

#### **Vice-President of the UNOG SU:**

Catherine Louise *Absent*  
Peck Arif

*The meeting began at 01.30 p.m.*

#### **1. Adoption of the agenda**

The agenda was adopted as reflected below.

#### **2. Adoption of the minutes of the 10<sup>th</sup> and 11<sup>th</sup> meetings**

Minutes of the 10<sup>th</sup> and 11<sup>th</sup> meetings were adopted.

#### **3. Purchase of flowers for World Humanitarian Day**

The SU was invited to deliver a speech at World Humanitarian Day on 19 August 2024. Due to the liquidity crisis, this year UNOG would not be able to pay for the flowers for the event, so the EB agreed to allocate CHF 280 to purchase them.

#### **4. Subsidy for Security Club event**

The Security Club would like to organize an event open to all staff where a film screening would take place and refreshments would be provided. The Club requested the SU for a subsidy of CHF 1,500 for the event to cover equipment costs (screen, projector). According to the EB statutes, EB can subsidize up to CHF 3,000. The EB approved provision of subsidy for the requested amount.

#### **5. SMC ad hoc**

An ad hoc SMC meeting would take place in August, which may include papers prepared by the SU (e.g. consequences for staff members who did not receive visas for their duty station, SLWOP and regional parity). The agenda of that meeting was under development and EB members were invited to propose agenda items. EB members suggested that performance management be discussed at the SMC; they further underlined the importance of a final comments box for the staff member after receiving the rating and supervisors' feedback in the performance management form (ePas). The delay in the receipt of salaries was also raised.

#### **6. Report back from S1 building visit + meeting with ECE**

Staff representatives visited the S1 building, which was nearly completed. The building will be handed back to UNOG in late July/early August, and the works carried out were similar to those in D building. UNCTAD, ECE and other entities will move into S1 and have the liberty to organize office space configurations themselves. Offices may have 2, 3 or 4 desks. There were also larger spaces that could accommodate between 15-20 people.

The SU also met with the ECE Director of Administration. SU urged the ECE to communicate with staff as early as possible regarding moves to the S1; following the meeting ECE did send a message to all of its staff. The ECE informed that it would like to negotiate with UNOG to avoid application of the 6.4 desks for 10 staff ratio. EB members informed that the ECE staff would be split between S1 and S2 buildings, while S2 renovation would be finished in a few years. SHP staff mentioned that another solution could be found to avoid splitting ECE staff, but SU were not informed what that solution is. An EB member also informed that ECE staff were already given moving boxes.

The SU would also meet with the ECE Executive Secretary in mid-August.

#### **7. Meeting with medical service**

It was proposed that the EB meet with UN medical service to discuss recent complaints such as shortened sick leave for a security staff. Even though the staff member had a medical certificate issued by a doctor, the UN medical service claimed that according to the international standards for this type of injury the request of 5 days of sick leave was not possible. EB members mentioned that the UN does not comply with many international standards, yet in this case, it referred to an international standard. EB agreed to request a meeting to follow up on this case and other issues regarding the lack of clarity regarding UN medical services guidance, workflow processes, and procedures.

#### **8. eLUNA evaluation**

An EB member raised the evaluation of the eLuna evaluation. ES informed that the University of Geneva, which had a translation department, was contacted to suggest a consultant who could do the evaluation of eLUNA and the reply was not yet received. EB members raised concerns regarding collaboration with that university due to a possible conflict of interest as it works closely with UNOG management.

#### **9. Any other business**

- A staff townhall with the UNSMIS chief would be held in September, exact date to be determined.
- EB was informed about recruitment issues at the security service. It was mentioned that previously rostered candidates were automatically selected to fill open positions, but now the hiring manager can decide to recruit from the roster or go through a complete recruitment process. Recently, a G6 position was advertised and then cancelled, only to be readvertised once again for internal and external candidates. The Controller-General's approval was sought to exceptionally lift the recruitment freeze to fill in this position quickly. Upon SU's request, the security administration informed that the roster was "very old". SU would follow up with the UNOG management on that case.

*The meeting was adjourned at 14.40 p.m.*